



## **ANNUAL GENERAL MEETING OF UCKFIELD VOLUNTEER CENTRE**

**19<sup>th</sup> February 2021, commencing at 10am online via Teams**

### **Present**

**Officers of the Volunteer Centre:** Paul Sparks (Chairman), John Carvey (Treasurer), Jane Sambrook (Membership UVC), Paul Meakin, Judith Austin (Centre Manager)

**UVC Volunteers:** Su Balcombe, Zoe McGarry, Letitia Newton.

**Members:** Georgie Packer - Chestnut Tree House, Alison Scutt - Home Instead, David Cole - Uckfield Housebound & Friendship Club, Sally Major - Manor Park & Hempstead Field Residents Association, Dominique Greenwood – ACRES, Norman Mayers - Royal British Legion, Michele Ranson - Uckfield MS Society, Noeleen Carpenter - Ditch the Slippers.

**Guests:** Holly Goring - UTC Town clerk, Alan Sallows - Accounts examiner.

1. Paul Sparks welcomed everyone to the annual general meeting.
2. Apologies were received from representatives from Uckfield Food Bank, ESAB, Age Concern, Engage, Uckfield Yoga, St Vincent de Paul Society, Uckfield Singers, Artytime, and Holy Cross Church and Ann Montier (Trustee).
3. Minutes of the last AGM were approved and signed. Proposed by Paul Meakin and seconded by Zoe McGarry.
4. Treasurers Report – Report circulated pre-meeting. John Carvey gave a short report on the Uckfield Volunteer Centre finances. There has been investment this year on the following items; website, publicity video and heaters but there are sufficient general reserves to support these purchases. Permission has been given to access the primary/youth protected reserve to support activities celebrating the 30<sup>th</sup> anniversary of the Youth Section. Approved. Proposed by Noeleen Carpenter - Ditch the Slippers and seconded by Paul Meakin (UVC Trustee).
5. Annual Report document – Circulated pre-meeting.

Paul Sparks provided a summary, highlighting the following;

- Award of Certificate of Recognition from the High Sheriff for Youth projects.
  - The amazing effort of the staff, volunteers and supporters for their work during the last, difficult, year.
  - Recorded his thanks to Ann Montier for the superb job she has done for the last decade.
  - Welcomed Judith Austin and wished her a happy and successful time at the UVC.
6. Re-appointment of the following Trustees: John Carvey, Ann Montier, Jane Sambrook, Paul Sparks, Judith Austin, Paul Meakin. Proposed by Norman Mayers (Royal British Legion) and seconded by Su Balcombe (UVC volunteer).
  7. Appointment of Chairman - Paul Sparks, Treasurer - John Cavey, Secretary - Anne Montier and Membership Secretary – Jane Sambrook. Proposed by Noeleen Carpenter - Ditch the Slippers and seconded by Sally Major - Manor Park & Hempstead Field Residents Association.
  8. Appointment of Financial Examiner. Alan Sallows agreed to stand again. Approved. John Carvey (Treasurer) proposed and Jane Sambrook (Membership UVC) seconded.

**The meeting closed at 10.17 am**

Following the meeting

The following gave brief summaries of their organisations and work.

Dominique Greenwood – ACRES; Norman Mayers - Royal British Legion; Alison Scutt - Home Instead; Georgie Packer – Chestnut Tree House; Noeleen Carpenter – Ditch the Slippers; Michele Ransom – Uckfield MS Society

SIGNED .....

DATED .....